



Department of Health and Human Services
Maine Center for Disease Control and Prevention
286 Water Street
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 287-8016; Fax: (207) 287-9058
TTY Users: Dial 711 (Maine Relay)
WIC Nutrition Program
Tel. (207) 287-3991 or (800) 437-9300
Fax: 207-287-3993

WIC Check Appeal Request

All fields must be completed or check appeal will be denied. Mail completed form, check, and matching register receipt. **Remember to always keep a photocopy of all items being mailed, including the check.**

To: **WIC Nutrition Program, Vendor**
11 State House Station, 6th FL
Augusta, Maine 04333-0011

Send the following to the Maine CDC, WIC Nutrition Program:

- ☐ **WIC check Appeal Request** form
- ☐ **WIC check** Legal WIC check copy
- ☐ **Receipt** Copy of the original receipt or journal transaction report verifying the correct WIC transaction procedures

The Maine CDC, WIC Nutrition Program is not responsible for any bank charges, returned checks or other fees charged to the vendor that result from the non-payment of WIC checks. Vendors may not recover any bank charges from the WIC program, or from WIC participants or their proxies.

**Vendor Stamp
Number Below**

WIC VENDOR INFORMATION

Business Name: _____ Phone: _____
Mailing Address: _____
City: _____ State: _____ ZIP Code: _____
Store Manager/WIC Contact _____ E-mail address: _____
Name of person filing this form: _____ Date: ____/____/____

WIC check Information

WIC Check Number: _____ Bank Rejection Reason: _____

Justification

Attach Receipt Here

WIC USE ONLY

☐ Approved ACH Record#: _____ Letter Sent ☐ Denied ☐
Payment Justification: _____

Processor: _____ Date: ____/____/____

For questions contact us at:
Ph.: 1-800-437-9300 or E-mail: WIC.Maine@Maine.gov



For Resources visit: www.WICforME.com